

# **BELROSE PUBLIC SCHOOL P&C MINUTES**

**10<sup>TH</sup> FEBRUARY, 2009.**

## **Welcome by P&C President**

Bernadette Slattery opened meeting at 745pm and introduced the new P&C committee.

## **Attendees**

Bernadette Slattery, Rachelle Sobara, Betina Simpson, Sharon Lacey, Jodi Le Geyt, Katrina Skene, Jacalyn Salter, Kathryn Della-Valle, Julia Copas, Michelle Swaveley, Sue Greig, Cathy Hurditch, Sandra Wigzell, Yvonne Broadfoot, Sonia Powell, Linda Farquhar, Siobhan Douglas-Robertson, Stacey Bolton, Kym Ryan, Meredith Kawamura, Pamela Macri, Karen Fuller, Mathew Phelps, Jenny Durante, Mrs Cohen and Mr Warren

## **Apologies**

Julliette Siemsen, Dani White, Debbie Stracey, Jo Stracey.

## **Minutes of Last Meeting**

Minutes moved by Sonia Powell and seconded by Sue Greig

## **Correspondence**

Term 4 NSW P&C Newsletter, Fundraising material (given to Sonia Powell), NSW Student Injury Insurance Document (given to Rachelle)

## **Principal's Report**

Principal's report attached. In summary included:

- Thank you to P&C for financial support.
- Targets – improve literacy focusing on comprehension, number concepts e.g. money, and technology for teachers and students.
- Funding request for Key Learning Areas ( \$60,000)
- Funding request for major projects
  - Interactive Whiteboards x 4 (\$30,000) and On Costs i.e. power points and data points (\$10,000). All of which will enhance Interactive Classroom Project funded by DET.
  - 2010 Computer Lab including conversion of classroom and fit out with ergonomic desks. The project will require quotes, visits to other schools and a secure room, big enough for full classroom of computers and

interactive w/board. Further discussion to occur at School Council meeting, regarding possible location.

- “Wish List included-
  - Sound System in Hall upgrade. Drop down microphones and move microphone points, new lectern, etc.
  - \* Band Rep. Requested need for better sound system to support concerts
  - Grounds last year's budget was reallocated to the K-2 toilet block to upgrade the toilet windows. Possibly some funds to assist rectify the eroded area behind KS (next to pathway to boys toilet block).
  - Air conditioning request for more units (7 classrooms without A/C) especially required in IH and IT classrooms.
  - New flags for new sport houses.

### **Treasurer's Report**

- No budget presented as full detailed list of requests have not yet been presented to P&C executive from school. Preliminary requests were received at meeting last week with Mrs Cohen.
- No money received from school from school fees as yet ( P&C contribution or infrastructure fund)
- Uniform shop has had great sales.

### **Band**

Report attached. In summary instrument reallocation 12/2, junior band instrument allocation 630pm on the 23/2, AGM on the 24/2 looking for new faces as current committee members leaving at end of 2009, Band Camp 18-19/5 at Camp Kedron, Junior band workshop will be held in May and in term 3 a band evening.

### **Canteen**

Report from Dani White as follows (read by Betina Simpson)

The canteen is now up and running, a new price list will go out with the newsletter this week. Unfortunately we have received a number of price increases from our suppliers and we have had to pass some of the on.

We had a visit from the Council, checking OH&S, all in all a good report. The only areas that needed addressing were that we needed food thermometers, coloured chopping boards and new flyscreens. It appears

that during the school holidays most of the screens from the canteen have gone 'missing'. Dani has spoken with Jan Cohen and the matter is in hand. Council indicated that they would be back to see that we have complied.

We are still in need for volunteers, particularly on Wednesdays. Ideally we need another two groups of four to work once a term. If you would like to help out please pick up a volunteer form from the office.

If your child suffers from a food related allergy and you have a question regarding the items for sale in our canteen, please feel free to pop in and see Jenny on a Monday, Wednesday or Friday.

The 2009 Canteen Committee is made up of Dani White (administration), Sandy Carter (treasurer) and Jenny Frangoples (manager).

NB: Mrs Cohen stated insurance will pay for Fly screens.

- Could flyscreens be removed during holiday period?

### **Uniform Shop (new name for Clothing Pool)** Presented by Karen Fuller

- Shop run by 5 volunteers with specific jobs e.g. ordering, banking, sales
- Have spent many hours cleaning. Did not realise the large amount of time required but knows it will get easier.
- Discussion regarding handover and handover timing for new committee. December difficult and busy time.
- Committee is developing a procedure manual for those who work in uniform shop and for future years.
- Have completed Inventory of all stock in shop.
- Lowes will not supply any further Belrose uniforms once current stock sold off.
- Shop hours Thursday's 230-330pm.
- PSSA socks and swimming costumes ordered.
- Rachelle Sobara (treasurer) has compiled A/C procedure Manual for shop.
- Yvonne Broadfoot- stated Stacey and Linda did great job last year and that any volunteer job is hard work and takes time.

### **Grounds** (Michelle Swaveley)

- First project for the year is to make front entrance garden near office and complete pruning and general maintenance.

- **Grounds morning Sunday 22<sup>nd</sup> March** will ask for volunteers in newsletter.
- Asking the following companies
  - Bunnings for cordless drill
  - Mitre 10 for pruning shears
  - ACE for logs
  - 4 Seasons for plants
  - Bonds has offered wasted plants
- Lawn mowing is too much for Tom Mead to complete. Discussed other options: ask council if they are mowing main oval and get quotes from other companies e.g. grey army. Discussed possibility of retired person doing mowing on school mower (unsure about OH&S).
- Require licence trade person to build structures e.g. retaining walls.
- Sonia Powell to attempt to put trade directory together.

### **Fundraising** (Sonia Powell)

- Objective to raise at least \$24,000 based on past projects/history.
- Additional funds possibly from sponsorship (need to check Education Dept. Policy) and market research involving children and parents.
- Will be asking different year groups to manage various events.
  - FEB: Gelato (P&C)
  - MARCH: Chocolate drive and healthy alternative (Year 1)
  - APRIL: 1<sup>st</sup> Aid Course (P&C)
  - MAY: Raffle incorporating Education Week (Year 2)
  - JULY: Jelly Cup Day (Year 6)
  - AUGUST: Silent Auction (Year 4) and Dinner Dance (Year 3)
  - OCTOBER: Walkathon (Year 5)
  - NOVEMBER: Cup Cake Day (Kindy)
- Writing letters to other schools P&C president asking for help and suggestions and ensuring no clash in dates.
- Notice board- charge for advertising (?) to investigate this.
- Web site – increase P&C activity and possible links to businesses.
- Karen Fuller suggested Boot Fair
- Christmas shopping night also suggested.

### **Matters Arising**

Netball fence – we are unable to find any current quotes.

Belrose Public is not on government list for whole school fencing maybe an option to look into getting quote for whole school.

## **General Business**

**Sonia Powell** asked again for storage space for fund raising item. Mr Warren mentioned this is also a problem for the teachers and they are actively looking and trying to consolidate.

**Sonia Powell** on behalf of another parent said there are issues with Nits. Could the teachers inform the parent directly and the child remains home until hair is treated. Reminder to check hair regularly. Need for parent education there is an offer from the parent community to do this.

- Mrs Cohen to speak to teachers re nits and addressing relevant parents.

**Assembly time** to remain at 345pm. Mrs Cohen feels 2 hours teaching block in the morning very important. This is a trial and it has only been 2 weeks. K-6 having fruit break if required.

**Yvonne Broadfoot** mentioned AGM in December is a difficult time, especially to encourage volunteers, could it possibly be March? All mindful, financial year for the P&C is December to November.

**Mrs Cohen** discussed expansion of leadership role for all year 6 students, with elected student leaders giving talks at assemblies e.g.: World Environment Day.

**Karen Fuller** asked if Assembly hall was for hire after hours. It is at a cost, if dates do not clash.

**Catherine Della-Valle** is it possible to give notice of UNSW presentation of awards at assembly.

**Betina Simpson** if the Inter-relate course will be held this year.

**Julia Copas** asked if we were going to have a movie night and disco this year. Not without P&C association support and that of teachers and large parent body there to supervise. Previous year's event was difficult due to behavioural problems leaving organisers vulnerable.

**Cup Cakes** Thursday 12<sup>th</sup> February raising money for the Victoria Fire victims and also giving a portion to Tom Meade who tragically lost his son on Pringle Ave last weekend. Many people have volunteered to make cakes and sell on the day. We have had a fantastic, positive response. Many thanks.

**Parent Forum results** to be given on the 10<sup>th</sup> March 645 – 745pm before next P&C meeting. All welcome.

**Meeting Closed 935pm**

**Group Photo Taken by Jan Cohen**