

Belrose Public School Minutes

March 10th, 2009.

Welcome by P&C President

Meeting opened by Bernardette Flannery at 7 47pm.

Attendees:

Michele Hackshall, Sinead Mayer, Sandra Wigzell, Lyn Chappell, Sharon Lacey, Stephanie Fong, Sarah Penn, Lara Lambkin, Pamela Macri, Katrina Skene, Kim Ryan, Sonia Powell, Lorraine Whybrow, Michell Swavley, Jacalyn Salter, Deb Stracey, Jo Stracey, Yvonne Broadfoot, Rachelle Sobara, Betina Simpson, Bernardette Slattery, Mrs Cohen

Apologies:

Jenny Durante

Minutes of last meeting

All minutes are available on BPS website. Need to inform the school via the newsletter.

Moved by Yvonne Broadfoot and seconded by Sharon Lacey.

Principal Report

Principal's report attached, in summary included:

Mrs Jan Cohen thanked the P&C for its financial input this year of approximately \$ 48,000. To be used at the schools discretion in the following areas. English (SRA kits, Jolly phonic programs), Maths (3D), Music Resources, Arts and Craft, Ribbons and Badges, Sound system and Library Resources (subscriptions, short list books, signage, bar code reader)

Mrs Cohen discussed Mr Rudd's Stimulus Package she recently attended conference and requests needed to be in by 16/3/09. Thinking big as schools over 400 pupils can get up to \$3.2 million. Requests were discussed with teachers, P&C and School council representatives and include:

- Replacement of 5 demountable buildings with either a similar building to year 5 & 6 or Permanent 2 storey demountables with verandas (MDR's).
- Enclose the hall COLA and add new COLA to end.
- Toilet upgrade for 3-6 toilets.
- Whole school security fence
- COLA for senior playground
- Cover walkways.
- Landscaping to arrest the erosion and it is an OH&S issue.
- Soft fall
- Seating

All works need to be finished by 2011.

Developments need to be standard design as no time for architecture. Once all projects are in, they will be assessed and offered in round 1 & 2. Time frame is unknown. The goal of stimulus package is to create jobs to boost our economy.

Mrs Cohen discussed meeting that she had with Captains and Prefects. Mrs Cohen presented a proposal for a water tank from Rebecca E and Jessica H to the P&C. The water tank (2.3 x 2.66m 3000L) would possibly to be located at the end of 2C building. This request will be presented to Warringah Council but in the short term it is requested that it is set up with school money and the council will pay us back.

- Michelle Swaveley discussed need for one associated with the toilet area. And if the council will pay for electricity required to that a pump would require.

Treasurers Report (Rachelle Sobara)

Full report attached

In summary, Rachelle is predicting a slight reduction in P&C voluntary contributions and also in the amount that will be able to be fundraised.

Compared to last year, Interest from bank account will be significantly reduced.

Proposed Expenditure from the General Fund:

- \$40,000 to the school and approx. \$6000 on other (including grounds, insurance, bank charges)
- Extraordinary Expenditure: last year was the new court but this year would like to support the schools technology focus. \$25,000 towards Smart Boards and \$5,000 towards softfall under play equipment.
- This will leave \$82,000 in the general fund.

Proposed Infrastructure Expenditure:

Family contributions have not been received from school. \$4,700 left over from last year and together with the family contributions the P&C would like to propose it be spent on softfall.

- Discussion re need to do both play equipment. Yvonne B. stated that there is 1m deep of natural softfall under Ausplay and that it is adequate and would be difficult to move. Moduplay is different has had many accidents. Rachelle to gain 2 quotes (one from Court Craft) and discuss if both areas need softfall.

Building Fund Expenditure:

\$51,000 in this account, proposed expenditure \$5K on white boards, \$10K install of white boards, \$8K on hall sound system, \$10K on computer room install (desks and chairs) Thus with this expenditure the school will buy 2 more Smart Boards.

- Lorraine Whybrow asked who will train the teachers and maintain this new equipment. Mrs. Cohen stated the Ed. Dept. and a private contractor Greg Wetlar.

- Michelle Swaveley asked if some money could go towards Shade Cloth over play equipment. Mrs Cohen stated the Ed. Dept. does not want sails due to safety issues.
- Yvonne B. asked if the \$6000 left from last year's Sport and Infrastructure Fund could be spent on grass netball court, as PSSA used to be played at school and it is great for school spirit. Possibly spend money on softfalling one play equipment and a court. Betina S. to get quotes get landscaping quote. Bernie S. mentioned that Julliette Siemsen had quotes and that drainage was an issue. Rachelle will look back in files as not entered into minutes. Mrs Chappell stated it may require drainage and retaining wall.
- Sonia P. stated retaining funds for next year important as we are out spending money raised from fundraising.

Proposed budget for 2009 proposed by Sonia Powell and seconded by Kim Ryan.

Band

No report.

Canteen

No report.

Uniform Shop (Jacalyn Salter)

- PSSA socks in stock
- Procedure manual has been created.
- Stock list on excel spread sheet
- Opening Hours to be extended. Will now include Thursday afternoon and Friday morning 845 – 915am. Times will be reviewed after winter rush.
- Banking is being done fortnightly and is difficult as 2 different banks.
- Who like automatic MasterCard facility but require computer assess.
- Order form available and orders are delivered to the child's classroom.
- Jackie asked if there was a program that automates invoices and stock quantities. Rachelle S. says MYOB does this and she is happy to update this.

Grounds (Michell Swavley)

- Michell asked for permission to use schools trestle tables, BBQ and gas.
- Grounds day 22nd March at 10am.
- Has had RSVP from 7 families and would like class parents to contact class regarding help.
- Quote for lawn mowing (oval) \$400. Sarah P. asked what happened to sponsor a mow by external company.
- Bunnings gave us cordless drill, native fertilizers and mulch.
- Thank you and sponsorships to be put in the newsletter.
- Objectives for garden day: create a garden near front office, mowing, trim native trees near toilets and other gardens trimming and weeding.
- Sarah P. asked if day could start at 8am. It was decided this was a good idea.

- Kim R. congratulated Pamela M. And Michell s. for planting the plants outside after school care that were donated by Mr Macri. Looks great.

Fundraising (Sonia Powell)

- Rebel MPV cards have earned \$370 so far.
- Tuesday Gelato day requires helpers
- Chocolate drive forms out. Required 40 healthy choice options, which was not gained therefore given option to donate or get chocolates.
- 1st Aid course will be \$60 for 3hrs, ran on 2 days depending on interest.
Deb S. also stated that Apex is conducting CPR course at the Belrose Bowling Club on the 4th April.
- Entertainment Book forms ready to distribute. Asked to get orders outside school.
- Raffle- In May. Year 2 running this fundraiser and need to start sourcing prizes.
- Discussed holding fair but Bernie S. stated that Forest High raised minimal funds.
- Dinner dance/ silent auction- Year 3 needs to book venue.
- IGA- if anyone from school purchases specials ½ cent per dollar goes to school. We need to advertise this in the newsletter.
- Key issue We need volunteers!!

General Business

- Deb S. - APEX would like to donate a prize to primary schools in the area. A community spirit award \$100/year. Bush dance to be held at the school and will be advertised in the newsletter. APEX BBQ available for sports carnival and other events.
- Rachelle S. has designed a Purchase Order Approval Form for band, canteen, clothing pool and fundraising, so that spending can be approval and streamlined.
- Reminder regarding voting procedure. 50c to be paid to be a financial member with voting rights. Can vote after attending 2 meetings.
- Betina S. for banking purposes need to state that:

Outing P&C Committee

Juliette Siemsen (President)
 Jenny Durante (Vice President)
 Betina Simpson (Vice President)
 Dani White (Secretary)
 Christine Craig (Treasurer)

Ingoing P&C Committee

Bernardette Slattery (President)
 Sharon Lacey (Vice President)
 Betina Simpson (Secretary)
 Rachelle Sobara (Treasurer)

Meeting closed 916pm

