Belrose Public School P&C

Meeting Minutes

September 08, 2015

Attendees: Linda L, Elise C, Sally J, Mr B Chamberlain, Lisa W, Kate G, Jo S, Belinda H, Sharon J,

Apologies: Andrew F, Miriam W, Sharon L, Justin (BOSHC), Helena McIntosh (Primary OSHC), Nicki M, Christie M, Rebecca K, Pamela M,

Location: School Staff Room

Meeting Opened: 7.55 pm

1. Welcome

2. Minutes of the last meeting
   - Minutes from August 2015 meeting approved by Linda L. Seconded by Lisa W.

   - Outstanding Items

   - Action Items from this meeting:

   - Nicky to review quality of tights being supplied in 2015.

   - Get new teardrop flag and an additional banner ordered in Term 4.

3. Correspondence
   - Bank statements.

4. After School Care - Justin
   - No report this meeting.

5. Principals report

Report Summary held by Secretary and available on request

   - K-2 Concert will be held on Thursday 17th September. All welcome, not just K-2 parents.

   - Awards Day for Term 3 is Monday 14th September beginning at 9.30 am. Choirs and Bands will be performing.

   - Tell them from Me Survey will be open for the next two weeks as well as the Parent Survey. Mr Chamberlain to reiterate in Newsletter that any parent in the school can complete the parent survey.
- Sydney North Athletics Carnival – eight children from the school attended at Homebush on Monday 7th September. All students performed well. Jett S made it through to the State Carnival having come 2nd in 100 metres. Well done, Jett.

- Term 4 commences Tuesday 6th October as Monday is a public holiday.

- Kindergarten students will go on an excursion to the Field of Mars on Oct 8th.

- Sports photos scheduled for 8th October. Sports uniform needs to be worn for those involved.

- Electronic sign will be connected to the power supply tomorrow (9th September). Staff to be trained in programming.

6. Treasurers Report – Lisa W

- Treasurers report for 8 months ending 31 August 2015 on file.

- Current cash balance - $141,000, on track to be $130,000 at end of Nov.

- Costs minimal this month but payment to P&C Association of $1000 for affiliation fees and insurance.

- Uniform sales continue to perform strongly.

- Canteen contribution YTD is $1,969. Note there was an error last month which should have read ($501) as a number of invoices paid.

- Special Food Day raised $390. Good Day and positive feedback. Revenue a little lower than other special food days.

- Band hosted a CPR event which raised $985. Excellent!

- Sausage sizzle at X-Factor raised $218.

- Fathers Day a huge success - $2600 gross made but still need to pay expenses.

- Band still in shortfall ($557) but on track to hit budget forecast.

- Treasurer attended a Flexischools presentation in August. See Canteen report.

- P&C committee discussed ‘Ticketetebo’ – events management for selling tickets. Set up cost if have reserved seating. Works on commission on ticket sales. An option to consider.

- Upcoming fundraising events are the Ball and Raffle.

- $14,000 more needs to be raised to hit 2015 budget.

7. Band Report - Andrew F

- Band committee has been very busy with a number of events.

- On 27th August there was a Jazz concert in the Hall. Several schools and Brass Baton played.

- Belrose SupaCenta – On 29th August the Jazz Band and all Dance Groups performed. They did very well, particularly adapting to the very small stage.

- The second X-Factor for 2015 was held on Tuesday 1st Sept. The sausage sizzle before was popular. A lot of entries on the night, especially from the Training Band and Concert Band. An entertaining night. Who knew Mr Hill could sing!!!

- Father’s Day Breakfast was very successful despite the rain. Unfortunately the
rain limited the outdoor games and the relay. A special thank you to all helpers and contributors on the day. Bunnings, in particular, sent two people to help and contributed with food as well. Teachers and Office staff were excellent.

- Band Tour coming up – Band Tour note went out this week. 12-14th October.
- Carols evening on last Monday (14th Dec) of school year with all Bands playing.

8. Canteen – Linda L/ Jen F

- Special Food Day in Term 4. Sally offered to cook meat if want to do Nachos Day.
- Milo and Banana Bread Day was well received.
- Summer menu for next term to be prepared before end of Term 3.
- ‘Flexi-schools’ – offers online canteen ordering and events administration. Lisa to discuss further with Jenny and Linda. There will be no $$ savings as there is a cost involved in running. Look at potential for streamlining processes.
- A new fridge has been purchased.

9. Uniform Shop – Nicky M

- The Uniform shop is under control and all is going well.
- Summer Uniform may be worn from the beginning of Term 4.
- Athletics singlets have been ordered.
- There was a query regarding the quality of tights being supplied currently.

10. Fundraising – Elise

- Gingerbread House night will be held on Monday 30th Nov. Note: this is a little early due to other commitments. Consider a ‘save the date’ for first newsletter in Term 4.
- **Raffle** – Ticket selling at Shopping centres/Markets is this coming weekend. Roster still to be filled. Notice sent to classes again today to request help filling a number of gaps. Roster will be sent out with information about the day and what we are raising the money for as many people like to know. Allocation of raffle tickets for school students is in process and will be completed ready for handout on Monday 14th September.
- Banners – the P&C has offered to purchase new banners for the school. Due to the urgent need for one to use with raffle ticket selling, one X-style banner is being ordered. Examples of X-style banners and pull-up banners were shown. Although quite tall, a little heavier and a bit more expensive, the pull-up banners are easier to put up and more sturdy. Will look at getting at least one other of this sort. Need to look at improving the school logo image as current ones are very grainy when enlarged.
- Teardrop flag – the current one will be replaced as it is looking a little tired. Needed for sport days, eg athletics.
- **Ball** – The room is beautiful. Menu has been sent. 44 people to date which is good at this stage. 80 is the minimum. Silent Auction – received 35 prizes to date. Will allow bidding for non-attendees. Items to be paid for and taken home on the night if attending the ball. There will be a raffle on the night and games.
11. Grounds – Sally J
- No update this meeting. Have reviewed main areas and no major issues to be addressed.

12. General Business
- There was a request that children be allowed to have water bottles in the class to encourage children to keep hydrated, particularly since they are not allowed to return for them at lunch or recess. Mr Chamberlain to discuss with staff.

General Meeting Closed 9.50 pm

**Next Meeting:** Tuesday 6th October, 7.45 pm.

**Note:** This is the 1st Tuesday of month and first day of Term 4.