Belrose Public School P&C

Meeting Minutes

July 14, 2015

Attendees: Linda L, Elise C, Sally J, Nicki M, Mr. B Chamberlain, Andrew F, Jo S
Apologies: Justin (BOSHC), Karyn Bushnell (Primary OSHC), Pamela M, Miriam W, Lisa W, Sharon L, Kate G, Sharon J
Location: School Staff Room

Meeting Opened: 7.50 pm

1. Welcome

2. Minutes of the last meeting
   - Minutes from June 2015 meeting approved by Linda L. Seconded by Nicky M.
   - Outstanding Items
     - Prepare a standard form/letter for requesting/offering sponsorship to students.
       Linda L
     - P&C to take supply of the school uniform out to Tender and look for a new
       supplier for 2016. RETAIN.
     - Add Bistro Blinds for the COLA and stage curtains for the hall to the 2015 Priority
       List as two potential items to be funded. RETAIN

   - Action Items from this meeting:
     - Athletics singlets – Linda to call Soul Sports to discuss quotes. Nicky to follow up
       with normal supplier.
     - Need to find replacement for Nicky M in Uniform shop for 2016.
     - Linda to investigate if we can sell raffle tickets at Belrose Supa Centre when Band
       and Dance groups perform.
     - Send out email via Class parents as a ‘Save the Date’ for the raffle selling
       weekends.
     - Flyers to go out ASAP for Interrelate.

3. Correspondence
   - Banks Statements and BAS statements.

4. After School Care
   - No report this meeting.
5. **Principals report**

Report Summary held by Secretary and available on request

- Parent Teacher Interviews being held in Week 1 of Term 3.
- Annual Athletics Carnival to be held on Monday 20\textsuperscript{th} July at Narrabeen. All stage 2 and 3 students and any Stage 1 8 year olds who wish to compete.
- Education Week Open Day/ Grandparents Day will be held on Tuesday 28\textsuperscript{th} July. All Dance Groups, Bands and Choirs to perform. Complimentary morning tea and pre-order sausage sizzle to be provided by P&C.
- School photos will be taken on Tuesday 21\textsuperscript{st} July.
- Senior Choir will be doing a Travelling Show performing at Allambie Nursing Home, St Stephens Preschool and Uniting Care Forest Preschool.
- Stage 3 camp to Canberra and the snow will be in Week 5. All information sent home. Snow should be awesome by then!

6. **Treasurers Report – Lisa W**

- Treasurer’s report for 7 months ending 31 June 2015 was not presented. Minimal change in overall financials due to school holidays.
- Cupcake Day raised $800. Thanks to all Kindy families for making this such a success.

7. **Band Report - Andrew F**

- Next Band meeting on Monday 19\textsuperscript{th} July. Specific dates to be finalized at meeting.
- Travelling show – The Jazz band may also do a show as has been done previously. It was suggested that Belrose School Flyers be sent to pre-schools for children to give parents. In the past, Belrose School has had no feedback on success of these activities. Alternatively, ask preschools if we can attend at functions where parents are present.
- Sinead (School mum) is a nurse who conducts first aid and anaphylaxis training. She has offered to come and do two fundraiser activities for students and/or parents/friends. 75 people at a time (or max. 20 if certification required). Could be held on a Tuesday night or weekend.
- Father’s Day Breakfast – 4\textsuperscript{th} Sept.
- Band Tour – to be updated at next meeting.

8. **Canteen – Linda L / Sharon F / Jen F**

- Both current P&C fridges being removed and replaced. New Fridge ordered and will be delivered this week.
- A P&C safe is being considered for events when can’t get money to school office.
- Canteen review is ongoing. Linda reviewing stock movements with Jenny. Possible option is Summer and Winter menus (reduced offerings for each) but
have more special food days. In process of understanding procedures better to reduce food wastage.

- On-line ordering options being reviewed but not an urgent priority.
- Jenny salary – new award rate approved by P&C committee.

9. **Uniform Shop – Nicky M**

- Large order of white socks just placed so will have to be sold prior to any decision to change to red/blue socks.
- Athletics singlets – Linda to call Soul Sports to discuss. Normal supplier has been contacted but no response to date. Nicky to follow up.
- Need to find replacement for Nicky M in Uniform shop. Nicky willing to come back next year if needed.

10. **Fundraising – Elise**

- Raffle – tickets and cover sheets designed. These were reviewed in meeting. Forestway is set for weekend of 12\(^{th}\)-13\(^{th}\) September. Glenrose may not be an option as there is currently nowhere to set up. Alternate might be Forestway Fresh (Myoora Road, Terrey Hills).
- Belrose Supa Centre – On Sat 29\(^{th}\) August, Band and Dance Groups will perform. Linda to investigate if we can sell raffle tickets. Talk to Mr. Warren/Mrs. Meikle.
- Send out email via Class parents as a ‘Save the Date’.
- 5000 tickets to be ordered. ~230 books of 15 with cover sheet for families. ~31 books of 50 tickets for shopping centre(s).
- Will sell at shopping centres first then distribute to families on 14\(^{th}\) Sept. Close on Mon 12\(^{th}\) Oct. Draw at Assembly on Mon 19\(^{th}\) Oct.

11. **Grounds – Sally J**

- Little to report as winter time.
- Will further review activities for next maintenance day but most likely get Living Property to work on Garden Bed outside front of H Block and Beds behind KD/1MC and in front of Years 3/4 classes.

12. **General Business**

- Grandparents Day/Open Day in Education will be Tuesday 28\(^{th}\) July. Email to be sent via class parents asking for volunteers. Library book sales will be organised by Miss Wedlock. Start 10.30 am with morning tea. Sausage sizzle for lunch. A mini raffle will be conducted.
- Interrelate is on Wed 29\(^{th}\) July (evening). Flyers to go out ASAP. There is a clash for the hall with the Regional Band - Mr. Chamberlain to address.

General Meeting Closed 9.10pm

**Next Meeting:** Tuesday 18\(^{th}\) August, 2015, 7.45 pm.