Belrose Public School P&C

Meeting Minutes

May 13, 2014

Attendees: Sharon L, Linda L, Sally J, Elise C, Jo S, Deb S, Mr B Chamberlain, Nicky McI, Kate G, Miriam W, Pamela M,

Apologies: BOSHC, Jenny G, Meredith K, Silvana L,

Location: School Staff Room

Meeting Opened: 7.50 pm

1. Welcome

2. Minutes of the last meeting
   - Minutes from April 2014 meeting – approved by Jo S. Seconded by Deb S.

3. Outstanding Items
   - Veggie patch grants. Retain.
   - More space required for uniform shop. Retain.
   - An Amendment is needed to Treasurers Report to add $400 for Gingerbread Night to Actuals

4. Action Items from this meeting:
   - It was agreed the P&C should take supply of the school uniform out to Tender and look for a new supplier for 2015
   - Email Calendar of Events to Class Parents to send on.
   - A wine-tasting night as a fundraiser to be followed up

5. Correspondence
   - Notification to Principal that P&C Federation at State level has been disbanded.
   - No other correspondence this meeting

6. After School Care (Sam K/Amanda C)
   - No report this meeting.

6. Principals report
   Report Summary held by Secretary and available on request:
- Softfall repaired twice now at an additional cost of $400 due to vandalism.
- 10 Thinkpads received making a total of 30. Awaiting charger. Sorting quotes for installation of wireless to library and infants block by end of Term 2.
- Yearly maintenance – Concreting complete on Ralston Ave. Awaiting remaining work. Three rooms to be recarpeted (2D, KIW, 5H) and possibly vinyl replacement/office recarpeting dependent on cost.
- Student Reports – currently in process for end of Term 2. Much easier to prepare with new software but will still have similar format.
- Roll marking – now electronic making it much easier to track absences. It should be noted that roll marking is being completed much faster now and if taken the office book must be signed. There have been a few hiccups with reconciliation based on the office book. School needs to address the need for students arriving after the bell to sign in the book as this is the official record. The note to the teacher just tells the teacher the book is filled in. There will be a switch to a duplicate book with tear offs so a copy is left behind. Mr Chamberlain to demonstrate new program at next P&C meeting.
- Welfare module – This module for referral of both positive and negative behavior will be introduced to staff now and then used to monitor behaviour.
- Premier’s Sporting Challenge - Mr Chamberlain has signed the Years 3-6 up for this. Objective is to get children involved in vigorous activity. School gets a grant of ~$2000 which will be used to replace equipment.

7. Treasurers Report – Linda L

   Treasurers report for 3 months to 30th April 2014 – on file with Secretary.
   - $86,605 in the Bank
   - Family/Building Contributions not received by P&C yet but cheque to be written by school soon. YTD Family $10K, Building $12.1K. to be included once banked.
   - Disco successful with over $2000 profit expected.
   - $240 for Easter Eggs still to be paid to Deb S. Crisis at IGA!
   - Payments for school – prizes for 2013.
   - Grounds Maintenance – amount outstanding as invoices were received from Living Property.
   - Uniform shop – going great guns. $16,601 in Sales with stock purchases of $12,941. New clothes rack purchased as old one broke but still not strong enough to hold the amount of try-on clothes. Nicky and Mr Chamberlain to look at space tomorrow.
- Canteen – breakdown of sales is on-trend. Still tracking above expenditure with small profit.
- Band Camp expenses fully covered by fees.
- Mothers Day Stall – success but not included in this months finances. Minute under band – huge thank you to Trista for co-ordinating this event. Profit over $1000 is aim.
- $415 spent on sheet music this month. Bandmaster and assistant bandmaster wages. Still a shortfall expected YTD.
- Cash Count Sheet – put together by Sylvana L. Can then be taken to the bank and kept on file as well. Sylvana to provide template for distribution. Much better than the green hexagonal tin!!!

8. Band Reports – Meredith K

Verbal Summary was provided by Linda L.

- Band Meeting last Monday night. 2 new people attended. Kate J (assistant treasurer) and Bec G.

- James very happy with Band Camp. Looking to have camp at same time for 2015 (end of term 1).

- Mothers Day stall. Big thank you Trista and Meredith.

- Eisteddfords – No Yamaha festival. James recommending attend Northern Beaches Instrumental Festival. 19-22nd June. Like Yamaha 10 years ago so quite interactive. Completely separate from NB Eisteddford held last year.

- No opportunity for Training Band to perform. Awards Day at end of Term 2 instead. Dance Festival. Possible clashes with Festival to be checked but Belrose timeslots unknown at the moment.

- X Factor – Thursday 26th June (night) is being proposed. Training Band to perform on the night, particularly as they might feel uncomfortable doing solos etc. Choir to perform also. Senior Choir also to be considered. Both would perform as groups. Auditions will only be for Band members. Brianna Gray (ex-student) will be a special guest. There was a proposal for a small award such as slushie voucher.

- Choirs – can’t be heard outside the hall area because music is now so loud. But orientation of speakers is poor so can’t hear at front even when very loud outside. Need additional speakers on back of stage. The CD player also jams. Consideration could be given for a USB or iPod dock?

9. Canteen – Jenny F

No report this meeting

- Special Food Day in Term 2 – Hot Dog Day.
- Sinead M has taken over payments of cheques.
10. Uniform Shop – Nicky M

- Year 6 shirts have arrived. One shirt has gone missing (a 2\textsuperscript{nd} one ordered) but an extra size 12 and size 16 shirt were ordered so a replacement could be offered.

- Supplier – major fabric issues (red fabric) which is causing stock issues. Track suits, hats. It is all the items with the school logo or are school specific. **Action Item:** It was agreed the P&C should take supply of the uniform out to Tender and look for a new supplier for 2015? Mr C has a supplier (Soul sports) in Penrith who can do sports shirts so could be used for at least Year 6 shirts. Soul Sports guarantees a 6-8 week turnaround. Can give year 5s a choice of a few designs that P&C/School likes. Soul sports has a website. www.soulsports.com.au

- Sports shirts – still waiting for size 6 shirts to arrive.

11. Fundraising – Elise C

- The disco was a great success and Cameron did a fantastic job. ~$2000 raised (which is down a little from 2013). Suggestions for the next Disco are a) charge $10 and include a sausage in each entry, b) Review of the DJ – 2 other possible choices were offered, c) For the 3-6 Disco have the kids submit their 5 favourite songs before disco, d) Put wristbands on kids so can tell which Disco they are there for at changeover time.

- P&C Events calendar published. Thanks Elise. It was suggested it be emailed to Class Parents to send on.

- Raffle – Originally organizers were given an OK to spend money on vouchers for the Raffle but committee also sourced prizes. This will mean that only $400 needs to be spent on vouchers. Therefore prizes are a mixture of 1\textsuperscript{st} prize voucher of Coles/Myer Giftcard ($400) with 7 additional individual prizes. Many thanks to the Dawson family who donated a number of the prizes. A Glen St Theatre double pass didn’t come through on time so when it does it will be used for the Trivia Night. Will still draw the Raffle at the End of Term Awards Day (9.30 am start). This will also include the draw for the family who sells the most books (prize is a movie pass). Tickets to go out next week.

- Trivia Night – Mr C indicated he would buy more tables if needed. More single chairs would be desirable so the bench seats don’t have to be used. These may be able to be borrowed from other schools in the area. Silent Auction Items – 6 at most.

- Entertainment Books – a reminder email will go out regarding ordering these.

- A wine-tasting night as a fundraiser was discussed. To be followed up.

12. Grounds – Sally J

- No update for this meeting.

- Veggie patch – School is looking at having four beds instead of just one (paved area). Mr Chamberlain would like to have 4 beds planted by end of Term 2. Need to purchase 3 more beds.
13. General Business

- Linda L has bought 2 Marquees from Bunnings. The first one is 3m x 3m 24 kg ($168) but comes with bag on wheels/tie down ropes/pegs etc. The second is 3m 9 kg ($95) no tie downs etc. School to trial both and see which is preferred and then P&C will look at purchasing others dependent on ease of use/where it will be used.

- Mr Chamberlain gave an overview of the School Reports and what parents might expect going forward. First there will be a new look and feel as the report will be on blue parchment and limited to 4 pages. There will be greater explanation of the gradings etc on the front page. Maths and English have individualized comments as does the summary. All other subjects just list what has been covered. Most children will receive a ‘sound’ grading at this stage because a) they are only partway through the year and not all work strands studied yet, and b) to get an ‘outstanding’ students need to do really well in all strands of a subject as the strands are averaged for all subjects except English and Maths. Mr Chamberlain uses an Evidence-based approach to grading capability. Teachers have been sent a weblink with examples of work receiving the different grades of work.

Meeting Closed 10.20 pm

Next Meeting: Tuesday 10th June 2014, 7.45 pm. This is the day after the Queen’s Birthday Holiday.