Belrose Public School P&C

Meeting Minutes

June 10, 2014

Attendees: Sharon L, Linda L, Sally J, Elise C, Jo S, Deb S, Mr B Chamberlain, Nicky McI, Kate G, Miriam W, Amanda C (BOSHC), Meredith K, Silvana L

Apologies: Sam K (BOSHC), Jenny G, Pamela M

Location: School Staff Room

Meeting Opened: 7.45 pm

1. Welcome

2. Minutes of the last meeting
   - Minutes from May 2014 meeting – approved by Deb S. Seconded by Meredith K.

   - Outstanding Items
     - Veggie patch grants. Retain.
     - P&C to take supply of the school uniform out to Tender and look for a new supplier for 2015
     - Email Calendar of Events to Class Parents to send on.
     - A wine-tasting night as a fundraiser to be followed up

   - Outstanding Items

3. Action Items from this meeting:
   - Linda to arrange for X Factor invitation to be sent to Year 2 Class Mums for distribution.
   - Request hamper for Grandparents Day.

4. Correspondence
   - No correspondence this meeting

5. After School Care (Amanda C)
   - Three permanent staff and looking for additional person on Friday for ISS child who has returned to the centre.
   - Centre has an average of 23.8 students for Before School and 36.4 students for After School with a maximum of 50 on Tuesdays.
   - April Vacation Day Care – most popular days for students and staff were the Circus, Zoo, ‘Wheels, Carts and Mini Golf’ with the staff also enjoying the Pottery Plaster and Painting day.
- A number of policy changes being made including the policy for Medical plans.
- Planning for Kindy enrolment days in Terms 3 and 4.
- Re-drafting Quality Plan as it is a living document requiring continual update.
- One Primary OSHC centre has received their visitation date and Amanda is to visit during the assessment. This will be a big bonus for BOSHC.
- Menu survey has been sent out and the winter menu will be modified accordingly.
- Community links – Reconciliation activities and World Oceans Day.
- Outside participants at BOSHC Vacation Care – there are quite a number of non-Belrose students who attend and some from quite a distance. Often friends or relatives of Belrose students. All are welcome.
- Additional space in the kitchen due to Uniform Shop move is very welcome.
- The phasmids are back!!

6. Principals report

Report Summary held by Secretary and available on request:
- Wireless connections – cabling finished and whole school should be wireless soon.
- Concreting and landscaping on Ralston Ave is complete.
- Carpeting complete in 5H. 2D and KIW to be completed soon.
- Teddy Bears Picnic – there will be a local letter drop. School to request assistance from the ‘walking groups’ associated with the school.
- Multicultural Perspectives Competition – regional finals will be held at school on Thursday 12th June.
- Warringah Knockout – rescheduled this Friday 13th June weather permitting.
- Sydney North Dance Festival begins 20th June at Glen Street Festival.
- Training Band Workshop on Sunday 15th June.
- Northern Beaches Instrumental Festival – Performance Band performing at 10.25 am.

7. Treasurers Report – Linda L

Treasurers report for 6 months to 31st May 2014 – on file with Secretary.
- $130,364 Cash Balance
- Family/Building Contributions received from school. YTD Family contributions are $10,784. Building contributions are $13,575 and quite strong this year.
- Treasurer investigated and determined bubbler can be paid for with building funds as can carpet and retiling. However, school will use their maintenance money for carpeting/re-tiling. P&C will pay for bubbler. $5000 to be budgeted. A unanimous
vote was given by committee.

- $5,735 has been raised YTD in fundraising with $2412 profit coming from the Kid’s Disco. To date $1255 has been realized from the Trivia night but more is to come.

- The Uniform Shop is reaping in the dollars after relocating with YTD sales of $24,992 and $18,184 in purchases.

- Grounds Maintenance – all outstanding payments to Living Property paid now.

- Total expenses YTD have been $6,867.

- Canteen – sales $17,498 with days continuing to trend as per usual. Expenses are on track and well managed. $600 below budget YTD.

- Band Camp expenses fully covered by fees.

- Band has profit at the moment but this is expected to swing to a deficit. 17 families are yet to pay any money. Reminder notices to be issued this week.

- Mother’s day stall provided $1003 profit to the Band.

- Band expenditure during month for sheet music, photocopying and competition fees. Eisteddfod fees significantly lower at $100 (instead of $1000 in previous years).

8. **Band Reports – Meredith K**

   Verbal Summary was provided by Meredith K.

   - Upcoming attendance at the new Eisteddfods was discussed.

   - Training Band workshop this Sunday 15th June. Their big debut will be at the X Factor Night.

   - It has been a quiet term but very busy in last weeks of Term 2.

   - X Factor – Tuesday 24th June. Suggestion that a special invitation be sent to Year 2 to attend with the aim of increasing Band participation in Year 3. **Action:** Linda to arrange for notice to Class Mums.

   - Badges ordered and should be ready by Term 3.

   - Mr Chamberlain asked if other Eisteddfods were a possibility. “*What, leave the Peninsula and cross the bridge??*” It was stated that Mr Hill decides but this will be suggested. The Jazz band has performed at Schools Spectacular but you need to audition in Term 3 to attend. Even auditions are good exposure. Transport would be easier too since the Band is smaller now.

9. **Canteen – Jenny F**

   No report this meeting

   - Special Food Day (Hot Dog Day) will be held over to Term 3 as there are so many other activities this term.
10. Uniform Shop – Nicky M

- Nicky gave a special “Thank You” to Mr Chamberlain for the move to new premises. It was noted that BOSHC will now use the library for Movie Days so they are very happy too! Nicky says we’ll never get rid of her now!!
- Size 6 and 8 sports shirts arrived but have now run out of size 10s.
- Have totally run out of hats with end of June for delivery promised.
- Hair bow supplier has changed hands. The good news though is they now have sports bows as well. Red and blue options. Blue was chosen and all agreed to purchase.
- Nicky has reviewed Soul sports website (www.soulsports.com.au) and recommends using them for Year 6 shirts next year.
- The possibility of supplying lighter material tracksuit pants was discussed but it was stated that once the students are in Years 3-6 they won’t wear them no matter what they are like. No action at this time.

11. Fundraising – Elise C

- The Trivia Night was hilarious with The Sopranos coming out the winners. The MC was praised as being very good and handled the night well. Silent Auctions went well and the price points were good. Most items went for their actual value. $758 profit. Ticket sales - $1100 with MC $605. Expenses $640 (with $605 for MC). Profit will be ~$1400. The numbers were down but feedback was people just didn’t get organized. It was suggested for the next night a few tables (with themes) be initiated which people can join or some other incentives.
- Entertainment books are ticking along.
- Term 3 – Walkathon and Grandparents Day in Education Week (31st July). The Father’s Day Breakfast (5th Sept) is also on to raise funds for the Band.
- Raffle –The raffle books have been sent out. The roster for the shopping centre days has been prepared. The Tuesday before 21st/22nd a decision will be made whether to do both Forestway and Glenrose shopping centres. May just do Glenrose on Sunday. $548 raised to date.
- Glen St Theatre tickets were finally donated but too late for trivia night. It was decided to keep these for a raffle at the Grandparents Day.
- Kim R’s husband to be requested to prepare a hamper for the Grandparents Day also.
- Library books for Grandparents Day – there was a comment that the books are sometimes not of high caliber. However, need to strike a balance between price and quality.

12. Grounds – Sally J

- No specific update for this meeting.
- Next maintenance day will need to be in September. A check will be done to see
how this fits with other activities but early September preferred. Date to be determined and a ’date holder’ notice put in newsletter.

13. General Business

- Mr Chamberlain provided a demonstration of the roll call program.

Meeting Closed 8.45 pm

Next Meeting: Tuesday 12th August 2014, 7.45 pm.