Belrose Public School P&C

Meeting Minutes

September 9th, 2014


Apologies: Sally J, Amanda (BOSH), Kate G

Location: School Staff Room

Meeting Opened: 7.45 pm

1. Welcome

2. Minutes of the last meeting
   - Minutes from August 2014 meeting – approved by Linda L. Seconded by Deb S.
   - All action items from previous meeting completed.

   - Outstanding Items
     - Veggie patch grants. Retain.
     - P&C to take supply of the school uniform out to Tender and look for a new supplier for 2015
     - Any outstanding items from this meeting to be directed to P & C Exec as there will be no meeting for October

3. Action Items from this meeting:
   - Advertise again in newsletter for P&C Committee Treasurer and President (and other positions) for 2015.
   - Miriam to provide Mr Chamberlain with list of students who helped with raffle so they can be awarded extra points under Community Service category. RETAIN
   - Choose night for Interrelate by Term 2 2015 so night can be held in Term 3.
   - Positions on P&C to be advertised in Newsletter.

4. Correspondence
   - Letter from Interrelate. Dates to be chosen by school by Term 2, 2015, ready for the night to be held in Term 3, 2015

5. After School Care
   - No report this meeting
6. **Principals report**

Report Summary held by Secretary and available on request:

- The school has ordered an additional 30 Lenovo Thinkpads as they have been in very high demand by teachers.
- A new phone system is being installed throughout the school. Phones will be located in all classrooms and work areas and in the canteen. These will be controlled by the principal and office staff.
- Senior band will be appearing at Meadowbank school next Monday. Miss Dooley and Mr Chamberlain will be accompanying the Band. Mrs Meikle will be teaching 2D for the day.
- K-2 concert will be held next Thursday 18th September. Years 3-6 will see the performance on Friday.
- Awards Day is next Tuesday after 9am in the hall.
- Staff and students will return to school for term 4 on Tuesday 7th October after the long weekend. There is NO staff development day at the beginning of Term 4. The children will also be able to wear summer uniform from this day.
- Channel 10 will be broadcasting from the school on Monday 15th September from 4-6pm. This has been organised by Mr Rothwell. The children do not know as yet. An information note will be sent home once more information comes to hand. Committee-in-confidence until then.
- The next PSSA competition starts next week. Permission notes will be sent home this week. Team selections have been made.
- Paper dispensers for hand drying will be trialed outside junior toilets. Dispensers will be stored in toilets after hours. RETAIN

7. **Treasurers Report – Linda L**

Treasurers report for 9 months to 31st August 2014 – on file with Secretary.

- $120,551 Cash Balance
- Family/Building Contributions $10,784. Tax deductible contribution slips have all been sent home.
- $14,351 has been raised YTD in fundraising with $1,431 profit coming from the Grandparents Day. Fundraising forecast for 2014 is $21,000.
- Total Income was $39,768 as at 31st August, 2014
- The Uniform Shop has a net profit of $3,560 with total sales being $34,235.
- Canteen is breaking even.
- Band is still expected to make a loss of $4,000 when expenses paid. This is better than forecast. Three families have still not paid so steps will be taken to speak with those families.

8. Band Report – Meredith K
- Fathers’ Day breakfast was a huge success. Profit will exceed $2000.
  - Huge thanks to IGA and Bunnings. The helpers from Bunnings were fantastic and they also donated the bacon and eggs.
  - Mr Hill attended as a cut out figure and thoughts were that he was better off that way!!!
  - Special thanks as always to Trista Zaloumis for organising the Father’s Day presents
  - Thanks Deb for liaising with IGA and also helping Jo to make up ham and cheese croissants.
  - Thanks Jen for organising games.
  - Thanks to Linda for collating information.
  - Café Bel did photo booth. Coffee lady was great.
  - And also a huge thanks to the staff for their help...and also to the helpers.
- X-Factor – scheduled for Tuesday 14th October.

9. Canteen – Jenny F
- Special Food Day (Hot Dog Day) was held today and was a huge success. Worked really well not being a canteen day. Approx $750 earned.
- Another special food day will be booked for Term 4. Nominally Thursday 27th November – TBC. Possibly jacket potatoes.
- The canteen is in need of a new microwave as the current one blew up. Jenny also needs a new fridge as it is not holding temperature as stable as it should. Also the P & C one is freezing food stored in it. All agreed to purchase a new microwave and get quotes for fridges, preferably including taking away the old fridge. It was agreed that the canteen fridge will become the P & C fridge and the old P &C fridge will be thrown away.
- Also Jen would like to get a quote to get the pie warmer fixed (the one closest to the fridges) as it keeps turning itself off and/or tripping the switches. Barry suggested just getting a quote for a new one.

10. Uniform Shop – Nicky M
- There are 40+ white shirts still in stock and not being sold. Need to decide what to do with them. Two suggestions:
  - give one each to the year 6 students to use for signing at the end of the year. Nicki will count how many shirts she has exactly to see if this can be done.
  - Sharon has a contact that is going to Fiji and we could donate them to the
humanitarian cause.

- Summer order for boys stock is in.

- Nicki has had more queries regarding having a “trendier” version of track suit pants for 3-6. She will look into this, however, there is PLENTY of stock of current track suit pants for K-2.

- She also has had some feedback in regards to school hats some parents wanting “caps”. This is not an appropriate option as it is NOT sun safe.

- Nicki to double check quality of sports shorts. We may have received a bad batch as current ones are ripping ACROSS the bottom quite easily.

- Also the lady who does the bows does Signature Bears and would like to know if P&C are interested. Not at this stage.

- Assuming ~40 children due to enroll for 2015 we should have enough uniforms for Kindy students so won’t order more at this stage.

11. Fundraising – Elise

- There is still a list of parents who did not return their raffle tickets. Sharon has the list. RETAIN

- Walkathon will now be held on Friday 31st October in the afternoon. It will be
  o A ‘Walkathon with a TOUCH of Halloween’
  o Not full dress up it may be a hot. Just a Hat, Mask Or Cape.

- Rest of fundraising calendar will be:
  o Cupcake Day Thurs 16/10/14
  o Gelato Day Thurs 13/11/14. This coincides with orientation for kindy 2015
  o Gingerbread night Mon 1/12/14

12. Grounds – Sally J

- Mini working bee will be held on Sunday 19th Oct.

- Aim is to move mulch to garden beds, replace logs along pathway at Ralston Ave, and also any extra trimming that needs to be done.

- Will put a note in the newsletter asking for help.

- There also appears to be a panel missing near the netball court. Sharon to action this and also make an enquiry regarding sand for the multi-purpose court.

13. General Business

- Positions on P&C to be advertised in Newsletter.

- No P & C Meeting 14/10/14

- Year 6 shirts 2015 will be done through Soul Sports. Teachers and Barry to take care of it.
- AGM will be help on Tuesday 2\textsuperscript{nd} December
- Year 6 fete will be Tuesday 18\textsuperscript{th} November
- Big thanks to Lisa Walters for attending tonight. Linda will liaise with her and hopefully we will be welcoming her on to the P & C very soon.
- Pamela came along tonight and was using the automatic book covering machine. WOW!!! We have actually suggested that maybe we could use it as a fundraiser and charge upwards of $2 per book to be covered, the book covers alone cost $1. What a brilliant idea.

Meeting Closed 8.55pm

\textbf{Next Meeting:} Tuesday 11\textsuperscript{th} November, 2014, 7.45 pm.